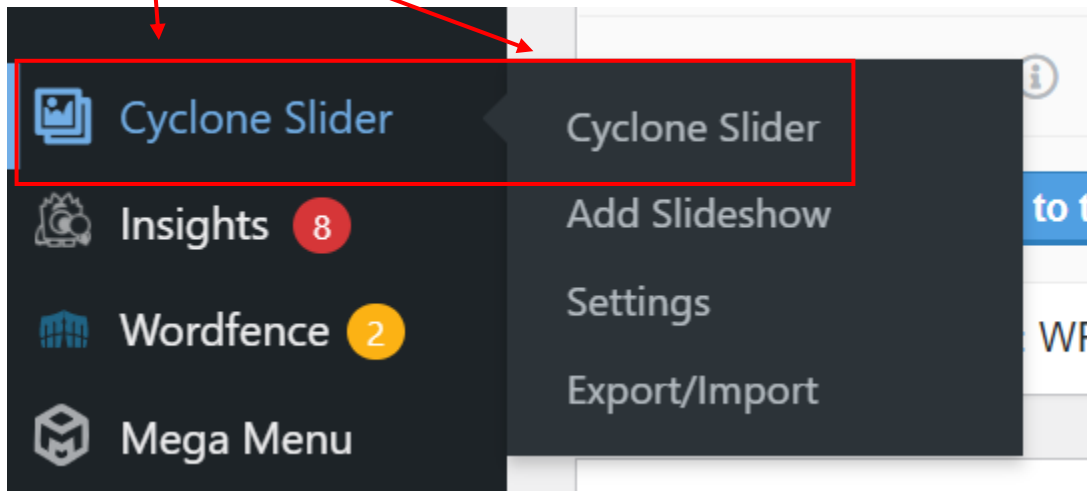


## Editing Cyclone Slider

From the dashboard, scroll down until you find Cyclone Slider in the left-hand menu. It is near the bottom. Click either “Cyclone Slider” option.

Both of these bring you to the same place



You'll see all our sliders listed on the next page:

<input type="checkbox"/>	Slideshow Name	Template
<input type="checkbox"/>	Home Page	Standard
<input type="checkbox"/>	Teen Homepage	Standard
<input type="checkbox"/>	Kids	Standard
<input type="checkbox"/>	TEST ANNOUNCEMENT	Standard
<input type="checkbox"/>	Slideshow Name	Template

To edit one, click its title or the “Edit” button that shows up when you hover over the title.

You can expand or minimize slides by clicking this symbol

Home Page

Slides

Add Slide Add Images as Slides Sort

Image Slide 1

Slide Properties

Online Exhibit:  
The Legacy of Women of Morris County

Get Image View Image

Caption

Title:

Description:

Link

Link URL:  
https://womc.omeka.net/exhibits/show/women-of-morris-county

Open Link in:  
New Tab or Window

Image Attributes

Image Slide 2

Image Slide 3

Image Slide 4

Slider Preview

We are now on YouTube!

STORYTIMES DIY CRAFTS FILM & BOOK TALKS

and more, and adding content all the time!

Publish

Move to Trash Update

Get Slider Codes

Your Shortcode:

[cycloneslider id="home"]

Copy and paste this shortcode into your Post, Page or Custom Post editor.

Your PHP Code:

```
<?php if( function_exists('cyclone_slider')) {
```

Copy and paste this code when you need to display the slider in template files (header.php, front-page.php, etc.).

Basic Settings

Transition Effects to Use:

Fade

If you click the "X" on a slide, it removes the slide from the slider, so be careful not to accidentally hit that "X".

Use the "Add Slide" button at the top to begin adding a new slide.

The New slide always appears at the bottom of the list with an asterisk [\*] next to it:

Image Slide \*

Slide Properties

Get Image

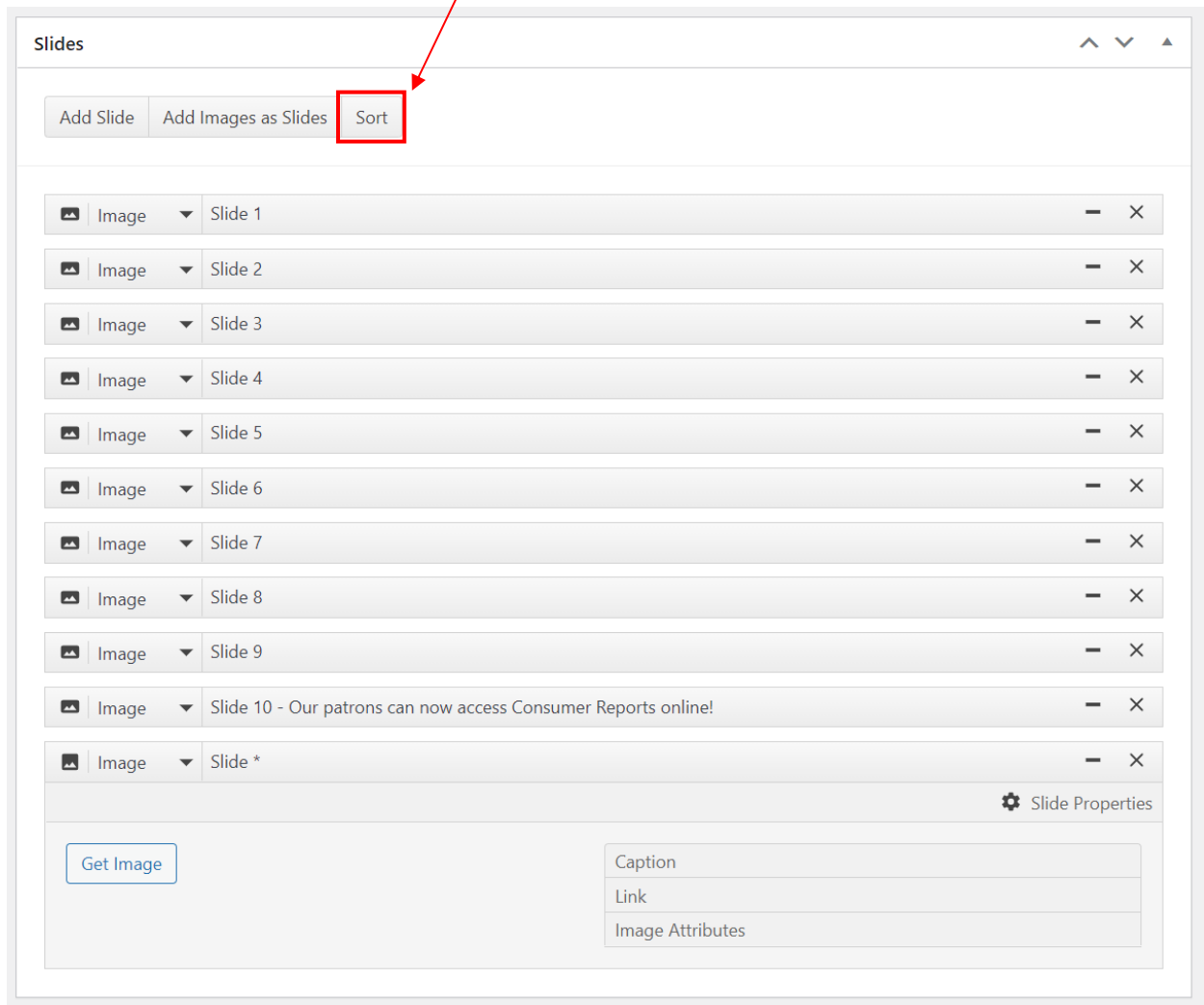
Caption

Link

Image Attributes

The slides appear on the front page in the order of top to bottom in this list:

You can reorder the slides by clicking “sort”, and then clicking and dragging the slides into the order you would like them to appear. This is usually easiest if the slides are minimized.



The screenshot shows a 'Slides' management interface. At the top, there are three buttons: 'Add Slide', 'Add Images as Slides', and 'Sort'. The 'Sort' button is highlighted with a red box, and a red arrow points to it from the text above. Below the buttons is a list of slides, each with an 'Image' icon, a dropdown arrow, a title, and a delete icon (X). The slides are numbered 1 through 10, with the 10th slide having a descriptive title. Below the list is a 'Slide Properties' section with a 'Get Image' button and input fields for 'Caption', 'Link', and 'Image Attributes'.

Image	Title	Actions
Image	Slide 1	- X
Image	Slide 2	- X
Image	Slide 3	- X
Image	Slide 4	- X
Image	Slide 5	- X
Image	Slide 6	- X
Image	Slide 7	- X
Image	Slide 8	- X
Image	Slide 9	- X
Image	Slide 10 - Our patrons can now access Consumer Reports online!	- X
Image	Slide *	- X

Slide Properties

Get Image

Caption

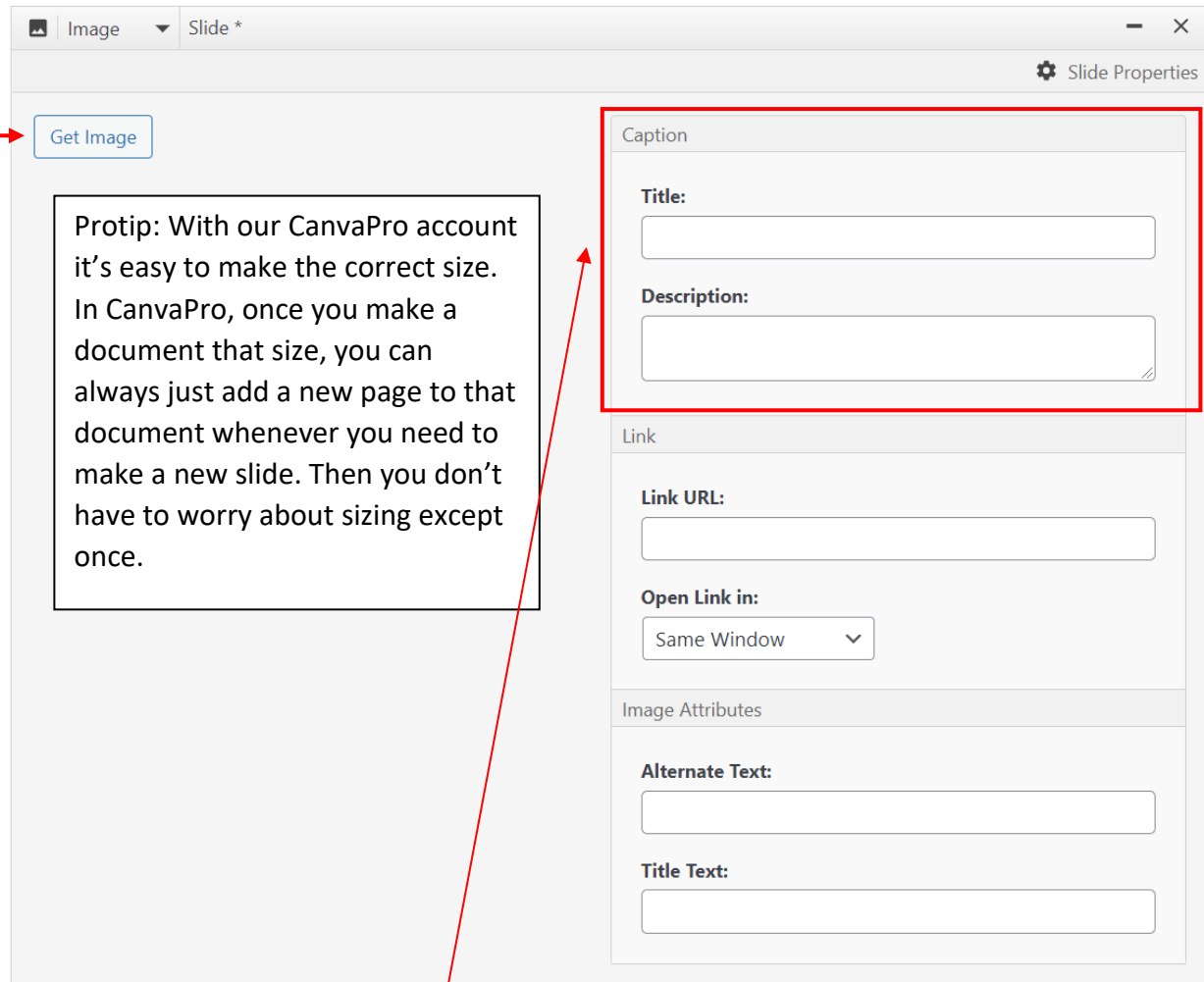
Link

Image Attributes

Now, to adding your actual slide information.

Use “Get Image” button to add the image for your slide.

The size of the image is very important for it to appear nicely in the slider. Size should be 945 wide x 600 tall in pixels.



The screenshot shows a 'Slide Properties' dialog box with a 'Caption' section highlighted by a red box. A red arrow points from the 'Caption' section to a text box containing a tip. Another red arrow points from the tip to the 'Caption' section. The 'Caption' section contains fields for 'Title' and 'Description'. The 'Link' section contains fields for 'Link URL' and 'Open Link in:'. The 'Image Attributes' section contains fields for 'Alternate Text' and 'Title Text'.

Image

Slide \*

Slide Properties

Get Image

Protip: With our CanvaPro account it's easy to make the correct size. In CanvaPro, once you make a document that size, you can always just add a new page to that document whenever you need to make a new slide. Then you don't have to worry about sizing except once.

Caption

Title:

Description:

Link

Link URL:

Open Link in:

Same Window

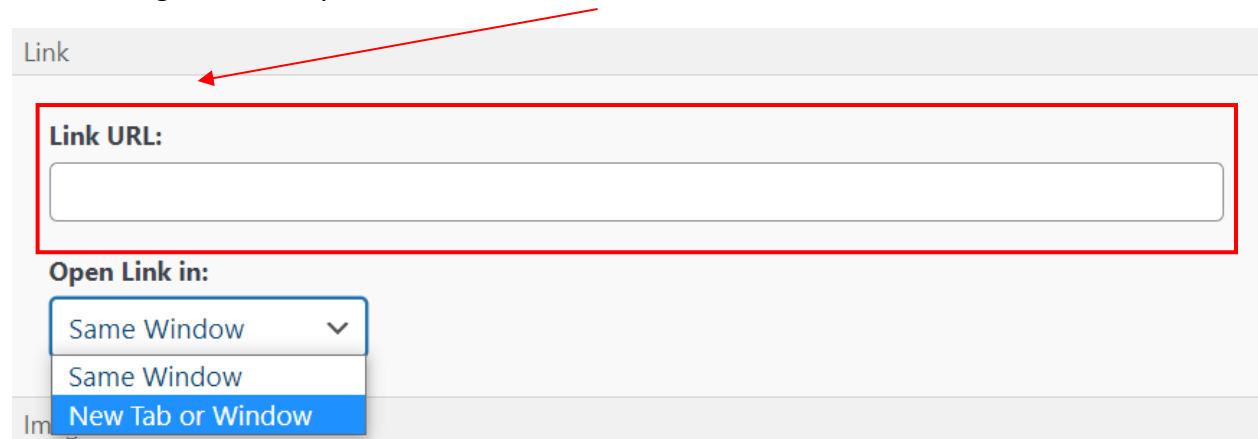
Image Attributes

Alternate Text:

Title Text:

I usually make sure the image itself has all the information necessary, and links to whatever I am promoting (the event listing, the database, and occasionally an outside website). If you do this, you can ignore the “Caption” options. If you choose to use the “Caption” options, it will generate a small bar on the slide that will obscure the bottom of whatever image you choose, so keep that in mind.

The next box of options for the slide are the Link options. All slides should link to something. So if you're promoting a piece of news, link it to the news article, if you're promoting an event, the event listing, etc. Enter your link in the "Link URL" box.



Link

**Link URL:**

**Open Link in:**

Same Window ▼

Same Window

New Tab or Window

Best practices tip: if you are linking to another page on our website, you can leave the "Open Link in" setting as its default "same window". If you are linking to a page outside of our website (something happening in the town, Morristown Festival of Books, etc), change the "Open Link in" option to "New Tab or Window".

The last box of options for the slide are the "Image Attributes" options. You will want to add "Alternate Text" if your slide image has text in it that is *not* repeated in the "Captions" options.




Image Attributes

**Alternate Text:**



**Title Text:**

This is for accessibility of our website. Any images on our website that have informational text on them that is *not* repeated on the same page as the image in question needs to have alternate text associated with the image. This allows programs that read websites for the blind or visually impaired to "read" the text in the image.

Here is an example:



***Online Guide  
to getting the  
COVID vaccine***



*Developed and  
maintained by  
Debra Gottsleben,  
MHS Librarian*

Get Image View Image

**Caption**

**Title:**

**Description:**

**Link**

**Link URL:**

**Open Link in:**

New Tab or Window ▾

**Image Attributes**

**Alternate Text:**

**Title Text:**

In this slide, the informational text is in the image file. Programs that read websites for the blind or visually impaired cannot parse out text in an image file. So, we repeat the informational text from the image in the “Alternate Text” box.

Alternatively, you can use the “Caption” options for informational text and choose text-free images. I do not find the “Captions” that Cyclone Slider provides particularly attractive, so I tend to avoid them, instead using images with text, and adding the “Alternative Text” for accessibility.

Finally, when you have added your slide image, link, and any captions or alternative text, make sure you click the blue “Update” button on the right-hand side of the editor.

The screenshot shows a web editor interface for a 'Home Page'. On the left, a 'Slides' panel contains a list of five slides, each labeled 'Image' and 'Slide 1' through 'Slide 5'. Above this list are buttons for 'Add Slide', 'Add Images as Slides', and 'Sort'. On the right, a 'Slider Preview' section displays a thumbnail for a slide titled 'Online Guide to getting the COVID vaccine', which includes an image of a person and text about a library. Below the preview is a 'Publish' section with a red 'Move to Trash' link and a blue 'Update' button. A red arrow originates from the text above and points directly to the 'Update' button.