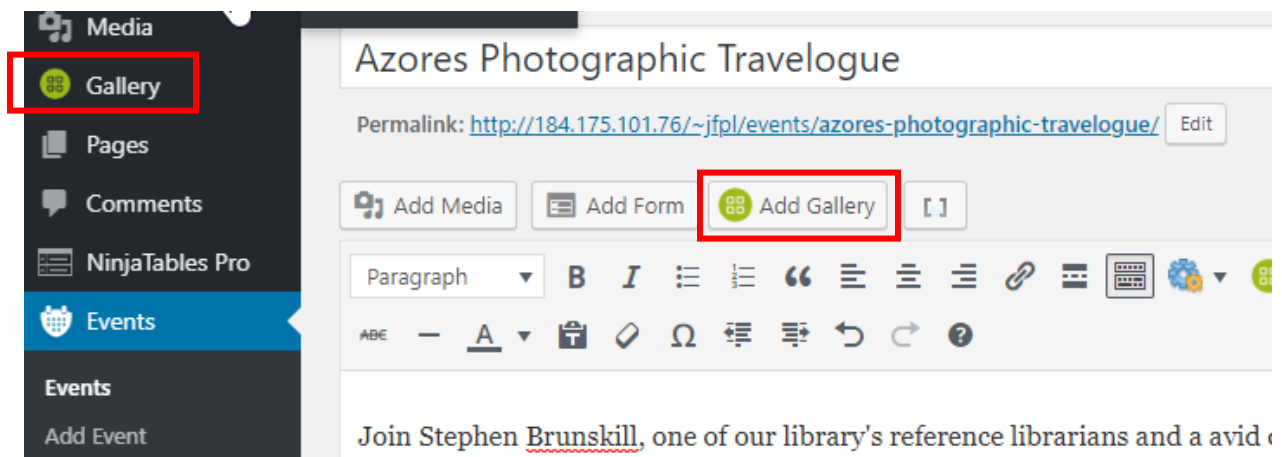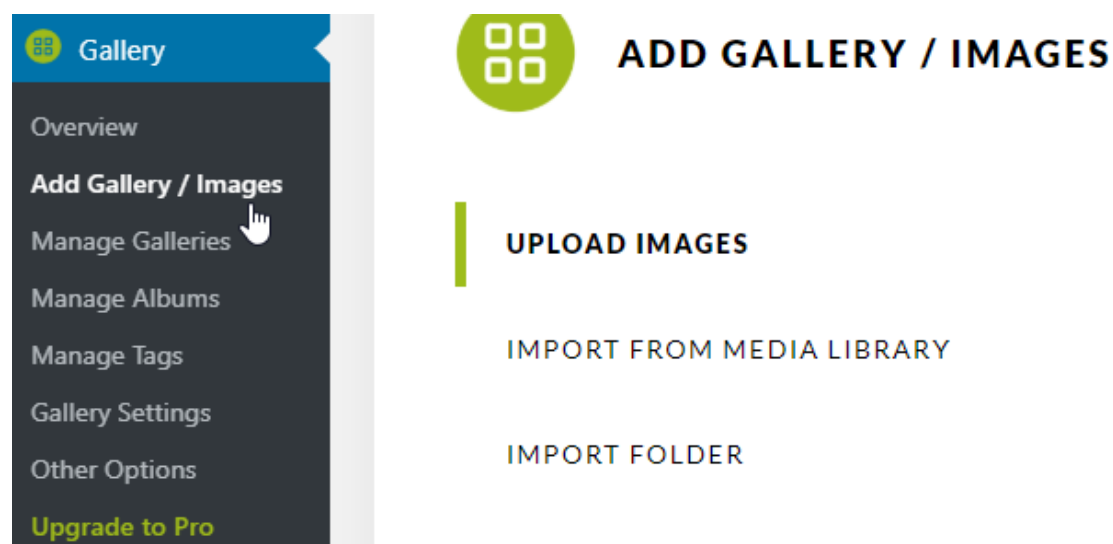Photo Galleries

For single images, the built in "add media" button works fine, but if you'd like to add a gallery with multiple images, you can use the plug-in "Gallery". You can see it on the left-hand menu in the dashboard, or above the content editor. While you can create a new gallery from the button above the content editor, I have found it glitches out more often than not. Instead, enter the plugin itself (via the button on the dashboard left-hand menu) to create a new gallery, and we will only use the button above the content editor to insert the gallery after it is made.

Go to the plugin via the left-hand menu. To create a gallery, click "Gallery" then Add Gallery/Images. You can then either upload images, or, if they were previously uploaded to WordPress' Media Library, you can import them from there.

Option 1: Using Upload Images

Create your title, then click "Add Files"

UPLOAD IMAGES

Gallery	Create a new gallery ⌄	Hokusai	ADD FILES	START UPLOAD

Navigate to the images you would like to upload, and select them, then click "open".

Then click "Start Upload"

UPLOAD IMAGES

Gallery	Create a new gallery ⌄	Hokusai	ADD FILES	START UPLOAD

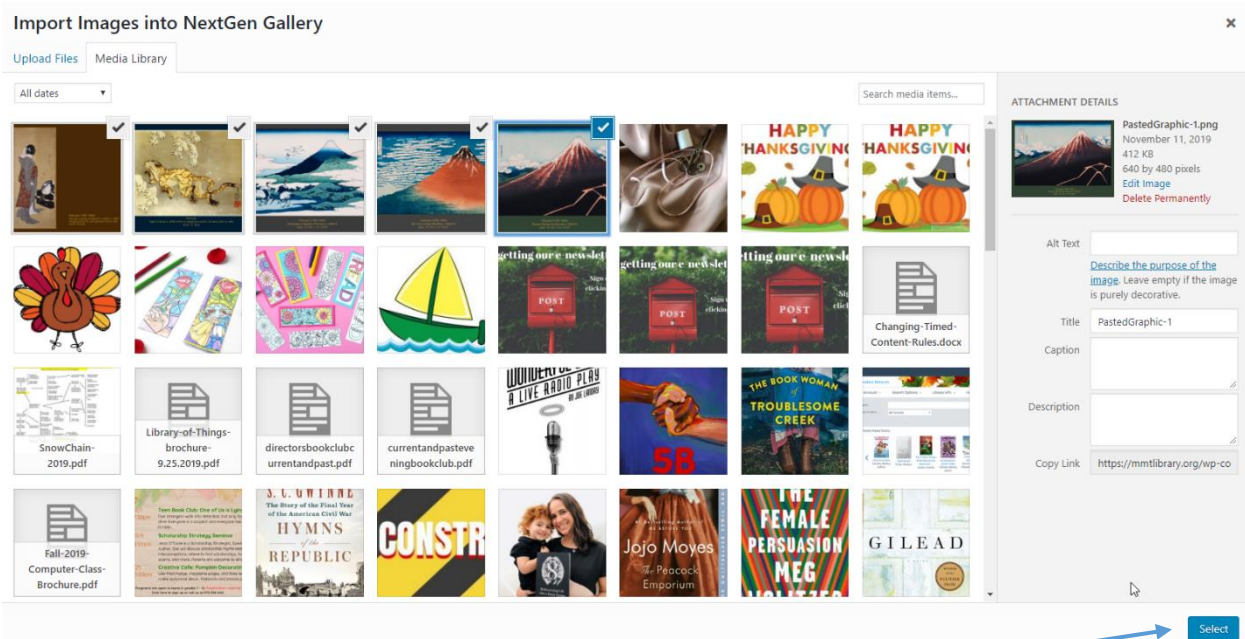| PastedGraphic-1.png	412 kb	0%	⊖
PastedGraphic-2.png	401 kb	0%	⊖
PastedGraphic-3.png	386 kb	0%	⊖
PastedGraphic-4.png	364 kb	0%	⊖
PastedGraphic-5.png	179 kb	0%	⊖
	1.7 mb	0%	

Option 2: Using Import from Media Library

The set up is very similar. Create your title and click "Select Images"

IMPORT FROM MEDIA LIBRARY

Gallery	Create a new gallery ⌄	Hokusai	SELECT IMAGES

You will now see the WordPress Media interface. Select the images you would like to add to your gallery.
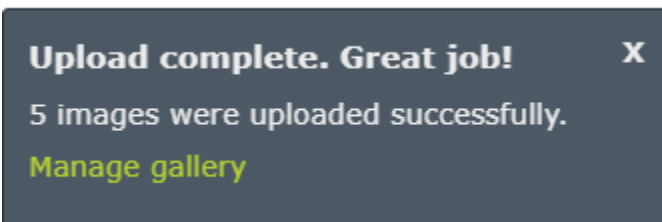

Click "Select" in the bottom right-hand corner of the screen.

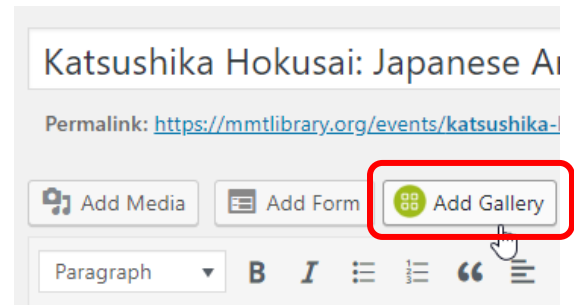The gallery is not fully done yet. Now, you must click "Import [x] Images"

You will see a percentage bar appear in the bottom right hand corner of your screen. Once that is done, you should get a message similar to this:
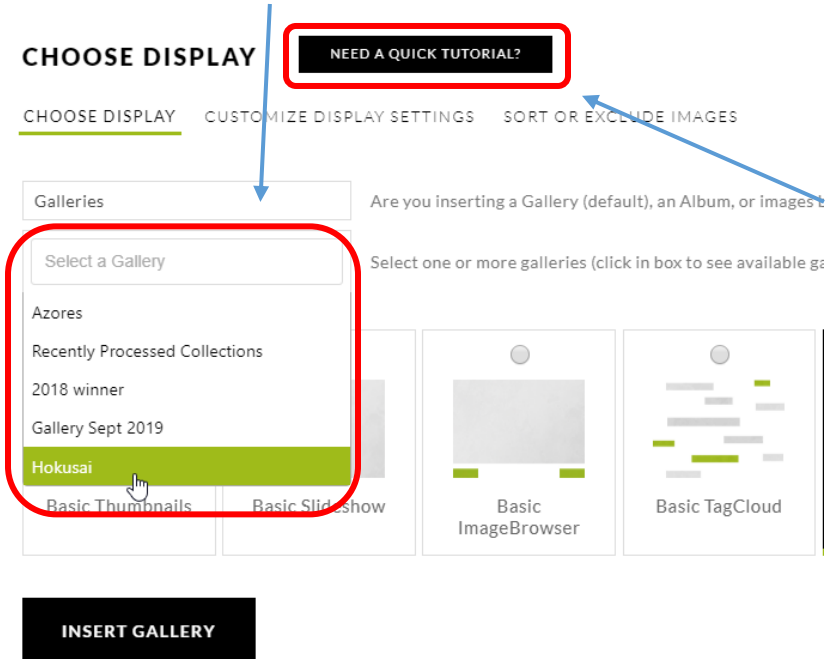
Once your gallery is made:

Go back to the post or event you would like it in.

Now click the "Add Gallery" button above your content editor.

Katsushika Hokusai: Japanese A[...]

Permalink: https://mmtlibrary.org/events/katsushika-[...]

Add Media   Add Form   Add Gallery

Paragraph   ▼   B *I* ≔ ≔ " ≡

On the next screen, select the Gallery you just made from the drop down menu.

CHOOSE DISPLAY   NEED A QUICK TUTORIAL?

CHOOSE DISPLAY   CUSTOMIZE DISPLAY SETTINGS   SORT OR EXCLUDE IMAGES

Galleries   Are you inserting a Gallery (default), an Album, or images t[...]

Select a Gallery   Select one or more galleries (click in box to see available ga[...]

Azores
Recently Processed Collections
2018 winner
Gallery Sept 2019
Hokusai

Basic Thumbnails   Basic Slideshow   Basic ImageBrowser   Basic TagCloud

INSERT GALLERY

There are many more options for how you would like the gallery to display. I usually use "Basic Slideshow" but feel free to play around. There is also a tutorial button if you would like more information.

For "Basic Slideshow" I also go to the "Customize Display Settings" tab, and turn "Show Arrows" on. This makes it clear that there are more images patrons can view more quickly (rather than waiting for the slideshow to move to see them all).