

Annual Organization Meeting  
Board of Trustees  
Joint Free Public Library of  
Morristown and Morris Township

January 17, 2023

**AGENDA**

- I. Statement of Adequate Notice under Open Public Meetings Act.**
- II. Acknowledgement of appointments of representatives of ex-officio members.**
- III. Organization Meeting**
  1. Election of President, Vice-President, Treasurer and Secretary.
  2. Designation of Counsel to the Board (Wiley, Malehorn, Sirota & Raynes).
  3. Determination of the date and time of regular monthly meetings.
  4. Appointment of Morris-Union Federation Delegate and Alternate.
  5. Appointment of Advisory Investment Committee and resolution authorizing President or Treasurer to give instructions to Charles Schwab with respect to the Foster Trust Funds.
  6. Resolution authorizing President and Treasurer to sign all checks, but all officers may sign in their absence. Combination of two (2) officers' signatures are required to sign all checks.
  7. Appointment of Library auditor (Nisivoccia LLP)
  8. If applicable, resolution to return 2022 unspent or uncommitted Foster Trust income to the Corpus of the Trust.
  9. Swearing in of trustees.
  10. State of Library Discussion, Nancy Bangiola.
    - A. Appointment of other committees (Education, Branding & Marketing, Investment, Budget, Foundation, Insurance, Salary & Personnel, Facility & Grounds and Nominations)

**Resolutions under Open Public Meetings Act**

- I. WHEREAS, the "Open Public Meetings Act", R.S.: 10:4-6 et seq., and the following, requires that notification be given of meetings of public bodies as therein defined and in the manner therein set forth, NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE JOINT FREE PUBLIC LIBRARY OF MORRISTOWN AND MORRIS TOWNSHIP as follows:
  1. The Star Ledger and the Daily Record are hereby designated for the calendar year of 2023 as the two newspapers to receive notice of meetings of the BOARD OF TRUSTEES OF THE JOINT FREE PUBLIC LIBRARY OF MORRISTOWN AND MORRIS TOWNSHIP as required by any and all

sections of the “Open Public Meetings Act”; it appearing that these newspapers are most likely to inform the local public of such meetings.

2. The public place for the posting of the notices of meetings of the BOARD OF TRUSTEES OF THE JOINT FREE PUBLIC LIBRARY OF MORRISTOWN AND MORRIS TOWNSHIP for the calendar year 2023 shall be the bulletin board in the Library, Town of Morristown, New Jersey.
3. Electronic notice of meetings will also be posted on the Library’s website at [www.MMTlibrary.org](http://www.MMTlibrary.org) and will be posted on the main access door of the Library. Electronic notice of meetings will contain clear and concise instructions for accessing remote meetings, if applicable, and the means for making public comment. When relevant, documents will be made available. The agenda for each remote meeting, if applicable, will be available for download through a link that will be provided in the electronic notice.
4. The sum of \$15.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the BOARD OF TRUSTEES OF THE JOINT FREE PUBLIC LIBRARY OF MORRISTOWN AND MORRIS TOWNSHIP during the calendar year 2023 be mailed to such person as specified in R.S. 10:4-19, provided however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
5. Certified Copies of the Resolution shall be mailed by the secretary of the BOARD OF TRUSTEES OF THE JOINT FREE PUBLIC LIBRARY OF MORRISTOWN AND MORRIS TOWNSHIP, to the Star Ledger and the Daily Record and a certified copy shall be filed with the Clerk of the Town of Morristown and the Clerk of Morris Township.

II. BE IT RESOLVED THAT THE BOARD OF TRUSTEES OF THE JOINT FREE PUBLIC LIBRARY OF MORRISTOWN AND MORRIS TOWNSHIP, located at 1 Miller Road, Morristown, NJ approves the following **2023** schedule of regular meetings of the Board. In accordance with the “Open Public Meetings Act” of 1975, R.S.: 10: 4-6, et seq., such schedule is to be posted in the Library, to be sent to the Star Ledger and Daily Record, and delivered to the Clerk of Morristown and the Clerk of Morris Township. All meetings will be held at the Library at 6:00 pm:

<b>January 17</b>	<b>July 18</b>
<b>February 21</b>	<b>August 15</b>
<b>March 21</b>	<b>September 19</b>
<b>April 18</b>	<b>October 17</b>
<b>May 16</b>	<b>November 14*</b>
<b>June 20</b>	<b>December 12*</b>

The regular board meetings are held on the THIRD Tuesday of the month with the exception of the \*November and \*December meeting which will be held on the SECOND Tuesday of the month. The reorganization meeting for 2024 will be held on January 16, 2024.

The foregoing shall be accomplished within seven days of the adoption of this Resolution.

Adoption of the Library Holiday Calendar for the Year 2023 will be discussed/accepted during the January 2023 Board Meeting.