

January 17, 2023
Joint Free Public Library
Of Morristown and Morris Township
Board of Trustees

The annual meeting of the Board of Trustees of the Joint Free Public Library of Morristown and Morris Township was called to order at 6:18 PM.

Representing Morristown were: Nancy Bangiola, President; Patricia Ard, Secretary; and Lisa Price

Representing Morris Township was: Don Kiel, Vice President

Also present were: Deanna Quinones, alternate for Mayor Dougherty; Beth Quirk-Hendry, alternate for Mayor Gyorfy; Deb Gottsleben, alternate for Superintendent Mucci; Chad Leinaweaver, Director; and Mary Lynn Becza, Assistant Director

Pursuant to a resolution of the Board and to RS 10:4-10, "Open Public Meetings Act," the president announced that adequate notice of the meeting had been provided by posting notices of the meeting in the Library, by handing the Clerks of Morristown and Morris Township notices of the meeting, and by mailing to the Morris County Daily Record and the Star Ledger copies of the notices of the meetings all more than forty-eight hours prior to the meeting.

Minutes

Approval of the December minutes was moved to the February meeting.

Treasurer's Report

Director Leinaweaver noted he recently spoke with Mr. Brooks and they agreed the budget committee would meet soon to discuss municipal budgeting. Report accepted.

Director's Report

The following are major points presented by Mr. Leinaweaver:

- *He passed around a library magazine *Connections* for the Board to review an article about the library therein by Ms. Becza.
- *The Director is working on filling a number of open staff positions. He noted there was great interest in the maintenance position, based on number of applications received.
- *He has interviews upcoming for the bookmobile position.
- *The job tasks of staff out sick have been regularly covered by other staff.
- *The staff continue to sign up area students for library cards.
- *The dropping of late fees has generated much good feeling among patrons.
- *The "Book Lovers' Circle" group is running well.
- *He noted the continuing benefits of working with other institutions to present a variety of programs.
- *YA SAT groups have been popular.
- *The new library sign has arrived and been installed!

*The Director recently consulted with the library attorney regarding the application to move the Foster Fund to the library Foundation.

Building and Grounds Report

The following are the major points presented by Ms. Becza:

- *As noted, the library sign is installed!
- *The post for the Wiley statue is finished and will soon be delivered for installation.
- *People involved in various online scavenger hunts have come into the library as part of their search.
- *Recent fire alarm problems related to a burning smell and the gas detector, have been fixed.
- *The water fountain completion continues to be delayed.
- *Architect Bob Russell will be at the February meeting to discuss the library's grant proposal related to our period windows and the 1917 wing door and masonry.
- *The library is working with the town's animal control officer, who suggested the library post photos of staff pets.

Committees

- *Budget – See Treasurer's report, above.
- *Education Liaison –Ms. Bangiola reported that she has stepped down from the board of education after a twenty year term. The Board congratulated her on her service.
- *Investment – No report.
- *Foundation – No report.
- *Nominations – See the minutes for the January, 2023 reorganization meeting.
- *Insurance-No report.
- *Personnel – See proposed new hire under "New Business." There are currently four staff openings, one of which is full time.
- *Facility and Grounds – The committee is scheduled to meet prior to the March 4 retreat.
- *Branding and Marketing—The committee is waiting for the outside company's response to the feedback given from the committee, as well as library staff.

New Business:

A motion was approved to hire Tanya Seaward as a reader's advisor at \$15 an hour.

Old Business:

- *The 2023 holiday calendar was approved.
- *The Board retreat will be Saturday, March 4, 9:00-12:00am. Subjects for discussion were suggested.

Meeting adjourned at 7:10pm.

Respectfully Submitted,

Patricia Ard, Secretary