

February 20, 2024
Joint Free Public Library
Of Morristown and Morris Township
Board of Trustees

The monthly meeting of the Board of Trustees of the Joint Free Public Library of Morristown and Morris Township was called to order at 6:10pm.

Representing Morristown were: Nancy Bangiola, President; Patricia Ard, Secretary; and Lisa Price

Representing Morris Township were: Don Kiel, Vice President; Geoff Brooks, Treasurer; and George Quillan

Also present were: Deanna Quinones, alternate for Mayor Doherty; Beth Quirk-Hendry, alternate for Mayor Guariglia; Deb Gottsleben, alternate for Superintendent Mucci; Chad Leinaweaver, Director; and Mary Lynn Becza, Assistant Director

Pursuant to a resolution of the Board and to RS 10:4-10, "Open Public Meetings Act," the president announced that adequate notice of the meeting had been provided by posting notices of the meeting in the Library, by handing the Clerks of Morristown and Morris Township notices of the meeting, and by mailing to the Morris County Daily Record and the Star Ledger copies of the notices of the meetings all more than forty-eight hours prior to the meeting.

Minutes

The January 31, 2024 organization and monthly meeting minutes were approved.

Treasurer's Report

The report was accepted.

Director's Report

The following are major points presented by Mr. Leinaweaver:

* After the director's presentation, the board approved an application to the Morris County Community Development Block Grant Program to repair the Children's department HVAC leakage.

*The Seekers Book Group continues to be popular.

*The director is meeting with contractors related to outstanding grants. Bids open on March 7 and will be discussed at the March board meeting.

- *The director and assistant director are working on an Atlantic Health grant to support the library's yoga classes.
- *Members of the Morristown Rotary, which provided a grant to buy Wonder books and Launchpads, visited the library.
- *The few inclement weather events were handled by Bush's landscaping.
- *The library's "holds" pick up rate is a healthy 93%, greater than other MAIN libraries.
- *The new "free range" children's programs for the under three are successful.
- *A Washington Assoc. exhibit is up in the Kirby gallery.
- *The library is in discussion regarding abutting property owners to ensure property lines are delineated correctly upon any impending sales.
- *Whether there is an opportunity to purchase land behind the library was discussed.

The board entered closed session at 6:55 to discuss legal financing issues. Session ended at 7:20.

Building and Grounds Report

The following are the major points presented by Ms. Becza:

- *A broken rest room door was repaired at a reasonable cost.
- *Ms. Becza is seeking duct work and insulation repair quotes.
- *The clock in the 1917 wing was repaired by an expert for approximately \$2,000.

Committees

- *Budget- See above, legal financing issues discussion.
- *Education Liaison – No report.
- *Foundation— There is an upcoming meeting to discuss Foster Fund governance. The legal definition of "income" in Ms. Foster's will is being researched; the answer will influence library funding amounts from the Fund.
- *Nominations –No report.
- *Insurance- No report.
- *Personnel- The library is currently at 100% staffing.
- *Facility and Grounds – A meeting will be set up to discuss decisions flowing from the board's Jan. 31, 2024 retreat analysis of space allocation.
- *Branding and Marketing—The new library logo is being used on various library materials. The library is working with software specialists to place the new logo on the library website, email, etc. There was agreement among the board that there needs to be a design template with the new logo for in-house materials.

New Business:

See above, regarding grant application for HVAC repair approved.

*The director has an upcoming meeting scheduled with the personnel committee to discuss his goals.

*The 2023 annual library materials snapshot was discussed.

***Old Business:**

No report.

Meeting adjourned at 7:56pm.

Respectfully Submitted,

Patricia Ard, Secretary