

January 31, 2024 (rescheduled from 1/16/2024)

Annual Organization Meeting

**Joint Free Public Library
Of Morristown and Morris Township
Board of Trustees**

The annual organization meeting of the Board of Trustees of the Joint Free Public Library of Morristown and Morris Township was called to order at 6:01 PM.

Representing Morristown were: Patricia Ard, Secretary; and Lisa Price

Representing Morris Township were: Don Kiel, Vice President; Geoff Brooks, Treasurer; and George Quillan

Also present were: Deanna Quinones, alternate for Mayor Doherty; Beth Quirk-Hendry, alternate for Mayor Guariglia; Deb Gottsleben, alternate for Superintendent Mucci; Chad Leinaweaver, Director; and Mary Lynn Becza, Assistant Director

Pursuant to a resolution of the Board and to RS 10:4-10, "Open Public Meetings Act," the vice president announced that adequate notice of the meeting had been provided by posting notices of the meeting in the Library, by handing the Clerks of Morristown and Morris Township notices of the meeting, and by mailing to the Morris County Daily Record and the Star Ledger copies of the notices of the meetings all more than forty-eight hours prior to the meeting.

The following annual organization issues were addressed:

*The election of President (Ms. Nancy Bangiola); Vice President (Mr. Kiel); Treasurer (Mr. Brooks); and Secretary (Ms. Ard), was moved by the nominations committee and approved by the Board.

*Agenda items 2-8 were approved (agenda attached).

*Ms. Ard swore in the trustees whose terms were up for renewal: Ms. Quinones, Ms. Quirk-Hendry, and Ms. Gottsleben were renewed for one year terms; Mr. Kiel and Ms. Price for five year terms.

*Mr. Kiel asked for preferences in committee assignments, after which the list was confirmed (attached); Ms. Quirk-Hendry moved onto the insurance and personnel committees.

*The Resolutions under the Open Public Meetings Act were all approved, including the list of meeting dates for 2024 (agenda attached).

Meeting adjourned at 6:10pm.

Respectfully Submitted,

Patricia Ard, Secretary

AGENDA

Annual Organization Meeting

Board of Trustees

Joint Free Public Library of

Morristown and Morris Township

January 31, 2024 (rescheduled from January 16)

I. Statement of Adequate Notice under Open Public Meetings Act.

II. Acknowledgement of appointments of representatives of ex-officio members.

III. Organization Meeting

1. Election of President, Vice-President, Treasurer and Secretary.

2. Designation of Counsel to the Board (Wiley, Malehorn, Sirota & Raynes).

3. Determination of the date and time of regular monthly meetings.

4. Appointment of Morris-Union Federation Delegate and Alternate.

5. Notification of dissolution of Advisory Investment Committee.

6. Resolution authorizing President and Treasurer to sign all checks, but all officers may sign in their absence. Combination of two (2) officers' signatures are required to sign all checks.

7. Appointment of Library auditor (Nisivoccia LLP)

8. If applicable, resolution to return 2023 unspent or uncommitted Foster Trust income to the Corpus of the Trust.

9. Swearing in of trustees.

10. State of Library Discussion, Nancy Bangiola.

A. Appointment of other committees (Education, Branding & Marketing, Budget, Foundation, Insurance, Salary & Personnel, Facility & Grounds and Nominations)

Resolutions under Open Public Meetings Act

I. WHEREAS, the "Open Public Meetings Act", R.S.: 10:4-6 et seq., and the following, requires

that notification be given of meetings of public bodies as therein defined and in the manner therein set forth, NOW THEREFORE, BE IT RESOLVED BY THE

BOARD OF TRUSTEES OF

THE JOINT FREE PUBLIC LIBRARY OF MORRISTOWN AND MORRIS

TOWNSHIP as follows:

1. The Star Ledger and the Daily Record are hereby designated for the calendar

year of 2023 as the two newspapers to receive notice of meetings of the

BOARD OF TRUSTEES OF THE JOINT FREE PUBLIC LIBRARY OF

MORRISTOWN AND MORRIS TOWNSHIP as required by any and all

sections of the “Open Public Meetings Act”; it appearing that these newspapers are most likely to inform the local public of such meetings.

2. The public place for the posting of the notices of meetings of the BOARD OF TRUSTEES OF THE JOINT FREE PUBLIC LIBRARY OF MORRISTOWN AND MORRIS TOWNSHIP for the calendar year 2024 shall be the bulletin board in the Library, Town of Morristown, New Jersey.

3. Electronic notice of meetings will also be posted on the Library’s website at www.MMTlibrary.org and will be posted on the main access door of the Library. Electronic notice of meetings will contain clear and concise instructions for accessing remote meetings, if applicable, and the means for making public comment.

When relevant, documents will be made available. The agenda for each remote meeting, if applicable, will be available for download through a link that will be provided in the electronic notice.

4. The sum of \$15.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the BOARD OF TRUSTEES OF THE JOINT FREE PUBLIC LIBRARY OF MORRISTOWN AND MORRIS TOWNSHIP

during the calendar year 2024 be mailed to such person as specified in R.S. 10:4-19, provided however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.

5. Certified Copies of the Resolution shall be mailed by the secretary of the BOARD OF TRUSTEES OF THE JOINT FREE PUBLIC LIBRARY OF MORRISTOWN AND MORRIS TOWNSHIP, to the Star Ledger and the Daily Record and a certified copy shall be filed with the Clerk of the Town of Morristown and the Clerk of Morris Township.

II. BE IT RESOLVED THAT THE BOARD OF TRUSTEES OF THE JOINT FREE PUBLIC LIBRARY

OF MORRISTOWN AND MORRIS TOWNSHIP, located at 1 Miller Road, Morristown, NJ

approves the following 2024 schedule of regular meetings of the Board. In accordance with

the “Open Public Meetings Act” of 1975, R.S.: 10: 4-6, et seq., such schedule is to be posted in the Library, to be sent to the Star Ledger and Daily Record, and delivered to the Clerk of Morristown and the Clerk of Morris Township. All meetings will be held at the Library at

6:00 pm:

January 16 July 16

February 20 August 20

March 19 September 17
April 16 October 15
May 21 November 19
June 18 December 10*

The regular board meetings are held on the THIRD Tuesday of the month with the exception of the

*December meeting which will be held on the SECOND Tuesday of the month.

The reorganization

meeting for 2025 will be held on January 21, 2025.

The foregoing shall be accomplished within seven days of the adoption of this Resolution.

Adoption of the Library Holiday Calendar for the Year 2024 will be discussed/accepted during the January 2024 Board Meeting.

Morristown and Township Library Board Committees, 2024:

Budget: Nancy Bangiola, Geoff Brooks, George Quillan, Don Kiel

Education: Liason Debra Gottsleben

Foundation: Geoff Brooks, Don Kiel, Deanna Quinones

Insurance: Nancy Bangiola, Don Kiel, George Quillan, Elizabeth Quirk-Hendry

Branding & Marketing: Nancy Bangiola, Lisa Price, Deanna Quinones, Elizabeth Quirk-Hendry

Salary & Personnel: Nancy Bangiola, Lisa Price, Patricia Ard, Elizabeth Quirk-Hendry

Nominations: Deanna Quinones, Debra Gottsleben, Elizabeth Quirk-Hendry

Facility & Grounds: Nancy Bangiola, Lisa Price, Don Kiel, Patricia Ard

MUF Delegate: Nancy Bangiola (Patricia Ard Alt.)