

April 16, 2024
Joint Free Public Library
Of Morristown and Morris Township
Board of Trustees

The monthly meeting of the Board of Trustees of the Joint Free Public Library of Morristown and Morris Township was called to order at 6:08pm.

Representing Morristown were: Nancy Bangiola, President; Patricia Ard, Secretary; and Lisa Price

Representing Morris Township were: Don Kiel, Vice President; Geoff Brooks, Treasurer; and George Quillan

Also present were: Deanna Quinones, alternate for Mayor Dougherty; Beth Quirk-Hendry, alternate for Mayor Guariglia; Deb Gottsleben, alternate for Superintendent Mucci; Chad Leinaweaver, Director; and Mary Lynn Becza, Assistant Director

Pursuant to a resolution of the Board and to RS 10:4-10, "Open Public Meetings Act," the president announced that adequate notice of the meeting had been provided by posting notices of the meeting in the Library, by handing the Clerks of Morristown and Morris Township notices of the meeting, and by mailing to the Morris County Daily Record and the Star Ledger copies of the notices of the meetings all more than forty-eight hours prior to the meeting.

Minutes

The March 19, 2024 meeting minutes were approved.

Treasurer's Report

Mr. Brooks reported that Morristown had made both the first and second quarter appropriation payments, as per the 2024 library budget. The report was received.

Director's Report:

The following are major points presented by Mr. Leinaweaver:

*The director noted that there were items in the Board packets relevant to the Washington exhibit in the Kirby Gallery.

*At a recent MAIN meeting, there was discussion of possible cost sharing among MAIN and other library systems on any contract renewal for the libraries catalogue system.

- *There have been no recent personnel changes, although some retirements are possible in the upcoming year.
- *The John Bickford Foundation awarded the library \$5,000 to purchase Spanish materials.
- *With Ms. Gottsleben's aid, the library was able to supply many patrons with the specialty viewing glasses for the April 8, 2024 eclipse.
- *The April 5, 2024 earthquake in NJ did not damage the library.
- *The online application form for library cards is being frequently used.
- *School visits to the library are increasing.
- *Research continues for a replacement for the faltering FRED filing system in the history center.
- *Town and library attorneys have reviewed the 4" boundary issue behind the library and are satisfied it is being handled appropriately on sale deeds.
- *A discussion occurred regarding whether someone making a book challenge need be a patron and/or taxpayer.

Building and Grounds Report

The following are the major points presented by Ms. Becza:

- *Doors in the media wing were vandalized and are being repaired.
- *The archive door mechanism needed repair.
- *When the Treasure room is in use by non-staff, the administrative office door will be locked.
- *During the spring service call for the library's sprinkler system, the serviceman suggested the entire system might need replacing soon. Ms. Becza is getting estimates.

Committees

- *Budget- The budget for the Willis Wing repairs by Paragon was reviewed. The Foundation will be able to advance monies on this project if grant money is not being received in a timely manner for bill payments.
- *Education Liaison: Ms. Gottsleben, who is retiring, will be on the Board through the June meeting. The superintendent will nominate a replacement.
- *Foundation—There will be discussion at the upcoming April 29 meeting on the following issues: adopting Foster Fund investment guidelines; Bob Russell's cost estimates for the four room renovations; and whether the Foundation can separately fund the four room renovations.
- *Nominations –No report.

*Insurance- No report.

*Branding and Marketing: Work is occurring on aligning the new logo with staff email signatures.

*Personnel- See director's Goals discussion in Old Business.

*Facility and Grounds- The director noted that there are items not covered in Bob Russell's renovations report that will have to be reviewed, such as new shelving costs. He also noted that Mr. Russell's cost estimates assume all four jobs occurring at approximately the same time.

New Business:

No report.

Old Business:

*The two book challengers, as noted above, were both directed to the library's challenge application and policies.

*Closed session entered at 7:05pm to discuss library budget issues. Closed session ended at 7:15pm

*Executive session entered at 7:15pm to discuss the director's Goals. This session ended at 7:46pm.

Meeting adjourned at 7:46pm.

Respectfully Submitted,

Patricia Ard, Secretary