

August 19, 2025
Joint Free Public Library
Of Morristown and Morris Township
Board of Trustees

The monthly meeting of the Board of Trustees of the Joint Free Public Library of Morristown and Morris Township was called to order at 6:10pm.

Representing Morristown were: Nancy Bangiola, President; and Elisa Price

Representing Morris Township were: Don Kiel, Vice President; Geoff Brooks, Treasurer; and George Quillan

Also present were: Deanna Quinones, alternate for Mayor Dougherty; Beth Quirk-Hendry, alternate for Mayor Guariglia; Anne Piascik, alternate for Superintendent Mucci; Chad Leinaweaver, Director; and Mary Lynn Becza, Assistant Director

Pursuant to a resolution of the Board and to RS 10:4-10, "Open Public Meetings Act," the president announced that adequate notice of the meeting had been provided by posting notices of the meeting in the library, and providing same to the Clerks of Morristown and Morris Township as well as to the Morris County Daily Record and The Star Ledger, all more than forty-eight hours prior to the meeting.

Minutes

The July 15, 2025 monthly minutes were approved.

Treasurer's Report

Mr. Brooks noted the that the budget for 2025 has been updated to reflect the \$92,000 settlement from Morristown. The revised budget was approved and will be sent to the municipalities. The report was accepted.

Director's Report:

- *The Library was mentioned in the Morristown magazine.
- *The phone vendor has suggested migrating services to cell connections.
- *Reviewing quotes for a security camera system ranging from \$15,000-\$32,000.
- *Summer programs wrapping up.

*It's been helpful having police presence with patron incidents. If the 2026 budget allows, will increase security hours.

*We are currently having legal review of the Meeting Room Policy, where we are looking at for-profit use, charging for the space and other considerations.

Building and Grounds Report

*HMR Architects working on plans for upcoming projects.

*Masonry will resume when weather is not as hot. A Grant deadline extension has been submitted.

*Several plumbing issues have been repaired throughout the month.

*Coordinated with owner of vacant Maple/Miller property to clean up fence line.

Committees

*Budget – Will meet in early Fall to work on 2026 budget.

*Education – Security vestibules installed in all schools for school opening aside from the High School and Woodland, as they are not yet completed. New Principal at Woodland School.

*Foundation- No report

*Insurance – The draft for the sprinkler incident claim from Travelers distributed to the Board. They have already paid \$48,000 of expenses. Mr. Leinaweaver will discuss estimate report with Glenn Coutts.

*Personnel- See New Business.

*Facility and Grounds: HMR working on bid documents for the tower & sprinkler remediations as well as study room project. Study room usage being analyzed. Will hold off on the 2nd floor study room for this bundle. Discussion about planting a tree on the same side as the Magnolis for future shading. Advised not to put hardscape near tree roots.

*Branding and Marketing-The revised Bookmobile wrap design was presented to the Board.

New Business:

The Board approved the hiring of the following new personnel: Jill Hammaren, FT Circulation Library Assistant @ \$34,500; and Brianna Rodriguez, Children's PT Library Assistant @ \$16.00/hr.

Job descriptions were distributed for PT Children's Library Assistant/Bookmobile Driver and FT Bookmobile Driver. If budget allows, the plan would be to convert the PT Bookmobile position to FT. Concerned about health insurance rates.

Questions about exempt vs. non-exempt employees. Legal will be consulted. The Job descriptions were approved with edits.

Discussion about whether fines should be imposed for patrons not returning items on time from Library of Things and Museum passes. Emails would be sent prior to billing after 60 days late.

The audit was distributed to the Board for their review.

Old Business:

N/R

Meeting adjourned at 7:45pm.

Respectfully Submitted,

Elisa Price