

March 17, 2026
Joint Free Public Library
Of Morristown and Morris Township
Board of Trustees

The monthly meeting of the Board of Trustees of the Joint Free Public Library of Morristown and Morris Township was called to order at 6:13pm.

Representing Morristown were: Nancy Bangiola, Vice President and Elisa Price
Representing Morris Township were: Don Kiel, President; and Geoff Brooks, Treasurer

Also present were: Deanna Quinones, alternate for Mayor Dougherty; Anne Piascik, alternate for Superintendent Mucci; Beth Quirk-Hendry, alternate for Mayor Guariglia; Chad Leinaweaver, Director; and Mary Lynn Becza, Assistant Director

Pursuant to a resolution of the Board and to RS 10:4-10, "Open Public Meetings Act," the president announced that adequate notice of the meeting had been provided by posting notices of the meeting in the library, and providing same to the Clerks of Morristown and Morris Township as well as to the Morris County Daily Record and The Star Ledger, all more than forty-eight hours prior to the meeting.

Minutes

The February 17, 2026 regular monthly meeting minutes were approved as well as the March 4, 2026 Board Retreat minutes.

Treasurer's Report

Mr. Brooks indicated that the appropriation from Morristown was received in March. Heating and Electrical costs have risen. Will examine the budget in April for funding of upcoming projects. The report was received.

Director's Report

The following are the major points presented by Mr. Leinaweaver:

- *In contact with a JCPL vendor to help alleviate rising energy costs. Mentioned replacing thermostats.
- *The opening reception of the Gallery exhibit had 60 attendees.
- *The Market Street Mission took photographs of recent graduates at the Library.
- *Some of the new security cameras need to have new switches installed. Looking at potential outdoor cameras.

*Legal is reviewing the internet policy for potential updates. Public notices of meetings must now be sent to a NJ State site because of the decline of paper notices.

*A new publication, My Mo-Town was circulated and Ms. Becza will have a by-line.

Building and Grounds Report

The following are the major points presented by Ms. Becza:

*Labeling all the electrical breaker panels.

*New LED lights installed in meeting room and underneath the Tower.

*When weather permits, the roof where ice-damming occurred will be repaired.

*Some newly repaired plaster was damaged with water leaking.

Committees

*Budget- N/R

*Education Liaison –Ms. Piasek has spoken to the Superintendent and field trips to the Library will resume.

*Foundation- Will meet in May to discuss bids that will hopefully be finalized in April. Will determine if funding needs to be increased. Distributed to Board the Foster Fund annual report for their review.

Old Business

Discussion of the Bid Project. West Coast Builders were the lowest bid. References were verified. Met with vendor and they decided to drop out. ADP Group came in at \$554,000. A meeting is set to clarify points with them.

Committees

*Nominations – The Board went into closed session at 6:57PM to discuss appointments. The Board resumed open session at 7:03 PM.

*Insurance- N/R

*Facility and Grounds- N/R

*Branding and Marketing- Ordered summer reading giveaways with new logo.

*Personnel – Will need to replace a part-time circulation assistant.

Old Business:

*Discussion of Director Goals. A couple of edits made.

*Job descriptions of the Director and Assistant Director were distributed and discussed. Looking at responsibilities that may be able to be delegated to other personnel. Should some part time staff be converted to full time? Succession planning was discussed.

* Retreat follow up was summarized and discussed.

Meeting adjourned at 7:45pm.

Respectfully Submitted,

Elisa Price